

VIDYA BHAVAN COLLEGE OF COMMERCE
20, SOLAPUR ROAD, BHAIROBANALA,
PUNE 411013

(Affiliated to Pune University, Maharashtra)

THE ANNUAL QUALITY ASSURANCE REPORT
(AQAR)

TRACK ID –NAAC/A&A/outcome- 29/2004/5623

ACADEMIC YEAR 2012-2013

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

I. Details of the Institution

1.1 Name of the Institution

Vidya Bhavan College of Commerce

1.2 Address Line 1

20 Solapur Road

Address Line 2

Bhairoba Nalla

City/Town

Pune

State

Maharashtra

Pin Code

411 013

Institution e-mail address

vbhavan148@gmail.com

Contact Nos.

020-26877180

Name of the Head of the Institution:

Dr. C.P. Rodrigues

Tel. No. with STD Code:

020-26878057

Mobile:

9822624039

Name of the IQAC Co-ordinator:

Dr. M.G. Gonsalves

Mobile:

9970585936

IQAC e-mail address:

vbhavan148@gmail.com

1.3 NAAC Track ID

NAAC/A&A/outcome-29/2004/5623

1.4 Website address:

vidyabhavancollege.org

Web-link of the AQAR:

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Accreditation	Period
1	1 st Cycle	B+	78.30	2003-2004	5 years

1.6 Date of Establishment of IQAC:DD/MM/YYYY

20/07/2012

1.7 AQAR for the year

15th June 2012 to 30th April 2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR 2004 - 2005 (08/01/2018)
- ii. AQAR 2005 – 2006 (19/01/2018)
- iii. AQAR 2006 – 2007 (05/03/2018)
- iv. AQAR 2007 – 2008 (24/04/2018)
- v. AQAR 2008 – 2009 (24/04/2018)
- vi. AQAR 2009 – 2010 (24/04/2018)
- vii. AQAR 2010- 2011(24/04/2018)
- viii. AQAR 2011-2012 (24/04/2018)
- ix. AQAR 2012-2013 (24/04/2018)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives (NGO)	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="1"/> Faculty <input type="text" value="1"/>
Non-Teaching Staff	<input type="text" value="1"/>
Students	<input type="text" value="1"/>
Alumni	<input type="text"/>
Parents	<input type="text" value="1"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text"/>
International	<input type="text"/>
National	<input type="text"/>
State	<input type="text"/>
Institution Level	<input type="text"/>
(ii) Themes	<input type="text"/>

2.14 Significant Activities and contributions made by IQAC

To continue the policy of encouraging the ex-students having the flair and aptitude for teaching to join as faculty in the college

To continue the extension activities through NSS and to encourage participation of students in sports and cultural activities.

To continue encouraging teaching staff to upgrade their knowledge and skills by attending seminars, workshops and orientation programs.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the **IQAC** in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To continue the policy of encouraging the ex-students having the flair and aptitude for teaching to join as faculty in the college	Three ex-students were recruited by the college to be on the faculty
To continue the extension activities through NSS and to encourage participation of students in sports and cultural activities.	NSS students attended special camp at Tulapur Village and undertook activities of planting saplings in the primary school campus of the village.
To continue encouraging teaching staff to upgrade their knowledge and skills by attending seminars, workshops and orientation programs	The staff members participate in Seminars, Workshops and Conferences on various topics.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the **IQAC** was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management approved the plans made and gave further directions for implementing the Vision-Mission of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1		1	
UG	1	Nil	Nil	Nil
PG Diploma	1		1	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3	1	2	Nil
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	3

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is as per Pune University norms.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	2	2	1	0

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Local
Attended	1	5	3	6
Presented papers				
Resource Persons				

2.6 Innovative processes adopted by the institution in Teaching and Learning:

TY B Com students underwent a soft skills program for 10 days; it helped them to improve their communication skills and also how to appear for the interviews.

Class presentations were done by use of Overhead Projector in the Commerce Lab.

2.7 Total No. of actual teaching days during this academic year

239

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

81 %

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	Higher II %	II %	Pass %
B.Com	92	6	25	14	14	7
M.Com	28	1	15	7	3	2
PGDBF	19	1	5	4	4	3

B. Com pass percentage is 72%

M.Com Pass percentage is 96%

PGDBF Pass percentage is 89%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC members had a meeting with the Teaching and non-teaching staff at the start of the year for planning and at the end of the year for evaluation of the plans made.

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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2			
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The management stressed on the importance of teachers completing the doctoral studies which would benefit the institute and the students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

1

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="4"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Blood Donation camp in the college
- Conducted Tree Plantation in the college campus and in the village in the adopted village
- Visit to the home for the aged during Christmas.
- Helped the police during the Ganpati Festival.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	Nil		1 Acre
Class rooms	5	Nil		5
Laboratories	1	Nil		1
Seminar Halls	1	Nil		1
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	118	16	College	134
	17	1	University	18
Value of the equipment purchased during the year (Rs. in Lakhs)	1,151,418.13	198,865.00		1,350,283.13
Others				

4.2 Computerization of administration and library

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	2993	234,436.00	Nil	Nil	2993	234,436.00
Reference Books	1253	271,063.00	53	24,393.00	1306	295,456.00
Competitive exam books	283	42,216.00	Nil	Nil	283	42,216.00
e-Books						
Journals	153	62763.00	25	13,400.00	178	76,163.00
e-Journals						
Digital Database						
CD & Video						
Others (specify)	583	109,580.00	43	14,329.00	626	123,909.00
Total	5265	720,058.00	121	52,122.00	5386	772,180.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	7	Nil	1	Nil	Nil	1	Nil	Nil
Added	1	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	8	Nil	1	Nil	Nil	1	Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs:

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipment	<input type="text"/>
iv) Others	<input type="text"/>
Total:	<input type="text"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Ensured that Student Council prepared an annual plan for Student activities and that it was carried out by them with necessary guidance from the Student Welfare Officer

5.2 Efforts made by the institution for tracking the progression

Monitoring of the program through regular meetings with the Student Council and Student Welfare Officer.

Evaluation of the program made by students and staff at the end of the year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
341	76		

(b) No. of students outside the state

10

(c) No. of international students

Men	No	%	Women	No	%
	213			204	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
372	24	1	14	--	411	375	16	--	26	-	417

Demand ratio 2:1

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of student beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a full time counsellor Fr. S.A Louis who meets the students on a regular basis to guide them.

Career Guidance was given through lectures and individual counselling.

No. of students benefitted

260

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	6	3	

5.8 Details of gender sensitization programmes

The Vidyarthini Manch organised “Day of the Girl Child” to bring about awareness of the problems faced by girl children.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	17	42,040.00
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: to provide an anchor for the less privileged, for those students who scored a lower percentage, and to give them an opportunity to experience the same academic excellence offered elsewhere.

MISSION: Educate students to prepare them for life through a threefold process, that is of being critical, disciplined and cultured, so that the students graduating from this college may not only be successful in life but also be faithful to the commitment of life.

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the syllabus prescribed and modified from time to time by the University of Pune

6.3.2 Teaching and Learning

Class presentations were done by use of charts prepared by the students and by Overhead Projector in the Commerce Lab.

6.3.3 Examination and Evaluation

As prescribed by the Pune University

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computer lab was set up with 10 computers

6.3.6 Human Resource Management

Motivational talks given by the Manager of the college to the staff members.

6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited on the basis of prescribed rules and regulations of the University and Office of the Joint Director.

6.3.8 Industry Interaction / Collaboration

Invitation of Guest speakers from industry to interact and guide our students on various topics.

6.3.9 Admission of Students

As per Pune University norms.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

None

6.12 Activities and support from the Parent – Teacher Association

None

6.13 Development programmes for support staff

Orientation lectures were delivered by the manager at the beginning of the school year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The personality and the communication skills of the students are improved through the soft skills program.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Minutes of IQAC at the end of the year evaluating the plan made at the start of the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The students along with the teachers visited the Home for the Aged to sensitize the students regarding the problems of old age and how to care for them.
2. Cleanliness drive was undertaken in the adopted village by the NSS students.
3. Ex-Students having a flair for teaching were recruited as faculty.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Cleaning the campus and planting of trees.

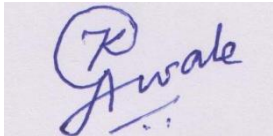
7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

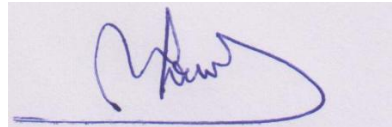
To set-up the computer lab.

Name: **DR. K.G. AWALE**



Signature of the Coordinator, IQAC

Name **DR. MARIA GORETTI GONSALVES**



Signature of the Chairperson, IQAC