

VIDYA BHAVAN COLLEGE OF COMMERCE

**20, SOLAPUR ROAD, BHAIROBANALA,
PUNE 411013**

(Affiliated to Pune University, Maharashtra)

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

TRACK ID –NAAC/A&A/outcome- 29/2004/5623

ACADEMIC YEAR 2007-2008

The Annual Quality Assurance Report (AQAR) of the LMC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its LMC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional LMC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the LMC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

| | |
|--------------------------------------|----------------------------------|
| 1.1 Name of the Institution | Vidya Bhavan College of Commerce |
| 1.2 Address Line 1 | 20 Solapur Road |
| Address Line 2 | Bhairoba Nalla |
| City/Town | Pune |
| State | Maharashtra |
| Pin Code | 411 013 |
| Institution e-mail address | vbhavan148@gmail.com |
| Contact Nos. | 020-26877180 |
| Name of the Head of the Institution: | Dr. C.P. Rodrigues |
| Tel. No. with STD Code: | 020-26878057 |
| Mobile: | 9822624039 |

Name of the LMC Co-ordinator:

Dr. M.G. Gonsalves

Mobile:

9970585936

LMC e-mail address:

vbhavan148@gmail.com

1.3 NAAC Track ID

NAAC/A&A/outcome-29/2004/5623

1.4 Website address:

vidyabhavancollege.org

Web-link of the AQAR:

1.5 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Accreditation | Period |
|---------|-----------------------|-------|-------|---------------|---------|
| 1 | 1 st Cycle | B+ | 78.30 | 2003-2004 | 5 years |

1.6 Date of Establishment of LMC: DD/MM/YYYY

01/06/1995

1.7 AQAR for the year

18th June 2007 to 30th April 2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR 2004 - 2005 (08/01/2018)
- ii. AQAR 2005 – 2006 (19/01/2018)
- iii. AQAR 2006 – 2007 (05/03/2018)
- iv. AQAR 2007 – 2008 (24/04/2018)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. LMC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

--

2.4 No. of Management representatives

03

2.5 No. of Alumni

--

2.6 No. of any other stakeholder and
community representatives

--

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

03

2.9 Total No. of members

10

2.10 No. of LMC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

1

Faculty

1

Non-Teaching Staff Students

1

Alumni

Parents

1

2.12 Has LMC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the LMC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by LMC

To enhance the teaching-learning process by inviting eminent speakers from Industry and banks to address and guide the students

To enhance the skills of the students by means of soft skills program offered by the college

To continue the extension activities through NSS and to encourage participation of students in sports and cultural activities.

To continue encouraging teaching staff to upgrade their knowledge and skills by attending seminars, workshops and orientation programs.

2.15 Plan of Action by **LMC**/Outcome

The plan of action chalked out by the **LMC** in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To enhance the teaching-learning process by inviting eminent speakers from Industry and banks to address and guide the students | Guest speakers from industries and banks were invited to address and guide the students. The students were introduced to the practical aspects of industry and banks. |
| To enhance the skills of the students by means of soft skills program offered by the college | TY B Com students underwent a soft skills program for 10 days. |
| To continue the extension activities through NSS and to encourage participation of students in sports and cultural activities. | Some of the NSS students attended the state level and national level camp organised by the NSS unit of Pune University. Students participated in the competition organised by Star TV Channel |
| To continue encouraging teaching staff to upgrade their knowledge and skills by attending seminars, workshops and orientation programs | The staff members participate in Seminars, Workshops and Conferences on various topics. |

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the **LMC** was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management approved the plans made and gave further directions for implementing the Vision-Mission of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--------------------------------------------|-------------------------------------|----------------------------------------------------|
| PhD | | | | |
| PG | 1 | | 1 | |
| UG | 1 | Nil | Nil | Nil |
| PG Diploma | 1 | 1 | 1 | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 3 | 1 | 2 | Nil |
| Interdisciplinary | | | | |
| Innovative | | | | |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | |
| Trimester | |
| Annual | 3 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is as per Pune University norms

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 5 | 1 | 3 | 1 | 0 |

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

3

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | | 3 | |
| Presented papers | | | |
| Resource Persons | | | |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Guest speakers from industries and banks were invited to address and guide the students.

TY B Com students underwent a soft skills program for 10 days; it helped them to improve their communication skills and also how to appear for the interviews.

2.7 Total No. of actual teaching days during this academic year

237

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

78 %

2.11 Course/Programme wise
distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|-------------|------|--------|
| | | Distinction % | I % | Higher II % | II % | Pass % |
| B.Com | 119 | 4 | 34 | 20 | 24 | 15 |
| M.Com | 29 | -- | -- | 2 | 5 | 5 |
| PGDBF | 14 | 1 | 3 | 3 | 4 | 1 |

B. Com pass percentage is 81%

M.Com Pass percentage is 41%

PGDBF Pass percentage is 86 %

2.12 How does LMC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The LMC members had a meeting with the Teaching and non-teaching staff at the start of the year for planning and at the end of the year for evaluation of the plans made.

.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|------------------------------------------------|-------------------------------------|
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | |
| Others | |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 2 | | | |
| Technical Staff | | | | |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the LMC in Sensitizing/Promoting Research Climate in the institution

The management stressed on the importance of teachers completing the doctoral studies which would benefit the institute and the students.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | | | |
| Non-Peer Review Journals | | | |
| e-Journals | | | |
| Conference proceedings | | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--------------------------------------------------------------------------------|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | | | | | |
| Sponsoring agencies | | | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| | | | | | | |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

| | | | |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level | <input type="text"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|----------------------|---------------------|----------------------|
| University level | <input type="text"/> | State level | <input type="text"/> |
| National level | <input type="text"/> | International level | <input type="text"/> |

3.25 No. of Extension activities organized

| | | | | | |
|------------------|----------------------|---------------|--------------------------------|-----------|----------------------|
| University forum | <input type="text"/> | College forum | <input type="text"/> | | |
| NCC | <input type="text"/> | NSS | <input type="text" value="4"/> | Any other | <input type="text"/> |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Akash Shinde and Sagar Gupta attended state level NSS Camp help at Wasi.

Aditya Shinde and Tushar Gupta attended 10 days national NSS Camp held at Anandvan of Baba Amte.

- Organised Blood Donation camp in the college
- Conducted Tree Plantation in the college campus and in the village in the adopted village
- Visit to the home for the aged during Christmas.
- Helped the police during the Ganpati Festival.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|----------------------------------------------------------------------------------|------------|---------------|----------------|------------|
| Campus area | 1 Acre | Nil | | 1 Acre |
| Class rooms | 5 | Nil | | 5 |
| Laboratories | 1 | Nil | | 1 |
| Seminar Halls | 1 | Nil | | 1 |
| No. of important equipment purchased (\geq 1-0 lakh) during the current year. | 38 | 5 | College | 43 |
| | 7 | 1 | University | 8 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 675,793.13 | 47,157.00 | | 722,950.13 |
| Others | | | | |

4.2 Computerization of administration and library

| |
|--|
| |
|--|

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------------|----------|-------------|-------------|-------------|-------|-------------|
| | No. | Value (Rs.) | No. | Value (Rs.) | No. | Value (Rs.) |
| Text Books | 2525 | 155,651.00 | 34 | 4,418.00 | 2559 | 160,069.00 |
| Reference Books | 832 | 128,470.00 | 71 | 18,192.00 | 903 | 146,662.00 |
| Competitive exam books | 246 | 32,368.00 | 05 | 985.00 | 251 | 33,353.00 |
| e-Books | | | | | | |
| Journals | | | 65 | 22,470.00 | 65 | 22,470.00 |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | 396 | 64,405.00 | 82 | 17,349.00 | 478 | 78,754.00 |
| Total | 3999 | 377,894.00 | 257 | 63,414.00 | 4256 | 441,308.00 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 3 | Nil | 1 | Nil | Nil | 1 | Nil | Nil |
| Added | Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil |
| Total | 3 | Nil | 1 | Nil | Nil | 1 | Nil | Nil |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

| |
|--|
| |
|--|

4.6 Amount spent on maintenance in lakhs:

i) ICT

| |
|--|
| |
|--|

ii) Campus Infrastructure and facilities

| |
|--|
| |
|--|

iii) Equipment

| |
|--|
| |
|--|

iv) Others

| |
|--|
| |
|--|

Total:

| |
|--|
| |
|--|

Criterion – V

5. Student Support and Progression

5.1 Contribution of LMC in enhancing awareness about Student Support Services

Ensured that Student Council prepared an annual plan for Student activities and that it was carried out by them with necessary guidance from the Student Welfare Officer

5.2 Efforts made by the institution for tracking the progression

Monitoring of the program through regular meetings with the Student Council and Student Welfare Officer.

Evaluation of the program made by students and staff at the end of the year.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 352 | 60 | | |

(b) No. of students outside the state

13

(c) No. of international students

--

| | | | | | |
|-----|-----|---|-------|-----|---|
| Men | No | % | Women | No | % |
| | 220 | | | 192 | |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 348 | 21 | 01 | 19 | 2 | 391 | 374 | 20 | 02 | 14 | 2 | 412 |

Demand ratio 2:1

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of student beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a full time counsellor who meets the students on a regular basis to guide them.
Career Guidance was given through lectures and individual counselling.

No. of students benefitted

290

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 2 | 40 | 9 | |

5.8 Details of gender sensitization programmes

The Vidyarthini Manch organised "Day of the Girl Child" to bring about awareness of the problems faced by girl children.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|----------------------------------------------------------------------|--------------------|------------|
| Financial support from institution | | |
| Financial support from government | 75 | 154,367.00 |
| Financial support from other sources | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: to provide an anchor for the less privileged, for those students who scored a lower percentage, and to give them an opportunity to experience the same academic excellence offered elsewhere.

MISSION: Educate students to prepare them for life through a threefold process, that is of being critical, disciplined and cultured, so that the students graduating from this college may not only be successful in life but also be faithful to the commitment of life.

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the syllabus prescribed and modified from time to time by the University of Pune

6.3.2 Teaching and Learning

Guest speakers from the industry and banks addressed and guided the students regarding the practical aspects of industry and banks.

Class presentations were done by use of charts prepared by the students and by Overhead Projector in the Commerce Lab.

6.3.3 Examination and Evaluation

As prescribed by the Pune University

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

Motivational talks given by the Manager of the college to the staff members.

6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited on the basis of prescribed rules and regulations of the University and Office of the Joint Director.

6.3.8 Industry Interaction / Collaboration

Invitation of Guest speakers from industry to interact and guide our students on various topics.

6.3.9 Admission of Students

As per Pune University norms.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | |
| Non teaching | |
| Students | |

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | No | No | No |
| Administrative | No | No | No | No |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

None

6.12 Activities and support from the Parent – Teacher Association

None

6.13 Development programmes for support staff

Orientation lectures were delivered by the manager at the beginning of the school year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- i. The students are made aware about the practical aspects of the industry and banks by the eminent speaker from industry and banks.
- ii. The personality and the communication skills of the students are improved through the soft skills program.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Minutes of LMC at the end of the year evaluating the plan made at the start of the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The close interaction between the college and experts from industry and banks.
2. Emphasis on the personality development of TYB Com students.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Cleaning the campus and planting of trees.

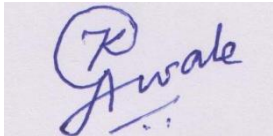
7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

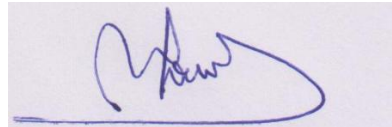
To add a diploma course in Banking & Finance.
To structure the lecture plan as per the new curriculum pattern introduced by the Pune University attending seminars, workshops and orientation programs.

Name: **DR. K.G. AWALE**



Signature of the Coordinator, IQAC

Name **DR. MARIA GORETTI GONSALVES**



Signature of the Chairperson, IQAC