

VIDYA BHAVAN COLLEGE OF COMMERCE

**20, SOLAPUR ROAD, BHAIROBANALA,
PUNE 411013**

(Affiliated to Savitribai Phule Pune University, Maharashtra)

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

TRACK ID –NAAC/A&A/outcome- 29/2004/5623

ACADEMIC YEAR 2005-2006

The Annual Quality Assurance Report (AQAR) of the LMC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its LMC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional LMC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the LMC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Vidya Bhavan College of Commerce
1.2 Address Line 1	20 Solapur Road
Address Line 2	Bhairoba Nalla
City/Town	Pune
State	Maharashtra
Pin Code	411 013
Institution e-mail address	vbhavan148@gmail.com
Contact Nos.	020-26877180
Name of the Head of the Institution:	Dr. C.P. Rodrigues
Tel. No. with STD Code:	020-26878057
Mobile:	9822624039

Name of the LMC Co-ordinator:

Dr. M.G. Gonsalves

Mobile:

9970585936

LMC e-mail address:

vbhavan148@gmail.com

1.3 NAAC Track ID

NAAC/A&A/outcome-29/2004/5623

1.4 Website address:

vidyabhavancollege.org

Web-link of the AQAR:

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.30	2003-2004	5 years

1.6 Date of Establishment of LMC: DD/MM/YYYY

01/06/1995

1.7 AQAR for the year

20th June 2005 to 29th April 2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR 2004 - 2005 (08/01/2018)
- ii. AQAR 2005 – 2006 (19/01/2018)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

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1.11 Name of the Affiliating University (for the Colleges)

Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. LMC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="--"/>
2.4 No. of Management representatives	<input type="text" value="03"/>
2.5 No. of Alumni	<input type="text" value="--"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="--"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>
2.8 No. of other External Experts	<input type="text" value="03"/>
2.9 Total No. of members	<input type="text" value="10"/>

2.10 No. of LMC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

1

Faculty

1

Non-Teaching Staff

1

Students

Alumni

Parents

1

2.12 Has LMC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the LMC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by LMC

Results of the students were mailed to parents so that they will be aware of the performance of their child.

Counselling of students by College Counsellor was done to help them face stress and handle it.

Orientation program was conducted for students to help them focus better in their studies and achieve their goals.

Encouragement was given to the staff to complete their research and to acquire additional qualifications for the job.

2.15 Plan of Action by LMC/Outcome

The plan of action chalked out by the LMC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Results of the students were mailed to parents so that they will be aware of the performance of their child.</p> <p>Orientation Program was conducted for the students to help them focus on their studies and to achieve their goals</p> <p>Couselling of students by College Counsellor was done to help them face stress and handle it.</p> <p>Encouragement was given to the staff to complete their research and to acquire acquire additional qualifications for the job.</p>	<p>Support of the parents was got in ensuring that their child attended classes regularly and in following up their studies and academic performance.</p> <p>Parents also gave their valuable feedback to the teachers for improving the performance of their child.</p> <p>Students were able to map their goals and to draw up a program to achieve the same.</p> <p>Students were also made aware of the practicals for certain subjects to be written in the journals and their significance in their learning process.</p> <p>Students were able to cope up with stress and learnt the skills of stress management and control.</p> <p>One member of the staff was able to complete her Ph.D.</p> <p>Other two teachers were able to get approval for teaching Post Graduates.</p>

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the LMC was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Management approved the plans made and gave further directions for implementing the Vision-Mission of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1		1	
UG	1	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2	Nil	1	Nil
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	2

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is as per Pune University norms

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	1	3	1	0

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		2	3
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Students were introduced to the practical skills of Commerce by learning through library research, industrial visits, visits to banks, group discussions and class presentations.

Class presentations were done by use of Overhead Projector in the Commerce Lab.

2.7 Total No. of actual teaching days during this academic year

240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1		
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2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	Higher II %	II %	Pass %
B.Com	120	1	19	26	36	16
M.Com	21	1	1	2	7	6

B.Com pass percentage is 82%

M.Com Pass percentage is 81%

2.12 How does LMC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The LMC members had a meeting with the Teaching and non-teaching staff at the start of the year for planning and at the end of the year for evaluation of the plans made.

The LMC consistently encouraged the staff to undertake research and also to complete their doctoral studies and get better qualified for the teaching profession.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2			
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the LMC in Sensitizing/Promoting Research Climate in the institution

The management stressed on the importance of teachers completing the doctoral studies which would benefit the institute and the students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="5"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Blood Donation camp in the college
- Conducted Tree Plantation in the college campus and in the village in the adopted village
- Organised the voters rally to create awareness of voters responsibility to cast vote
- Visit to the home for the aged
- Helped the police during the Ganapati Festival.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	Nil		1 Acre
Class rooms	5	Nil		5
Laboratories	1	Nil		1
Seminar Halls	1	Nil		1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	25	9		34
	1	1		2
	4	Nil		4
Value of the equipment purchased during the year (Rs. in Lakhs)	579592.13	37612		617204.13
Others				

4.2 Computerization of administration and library

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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2388	Rs 139171	57	Rs 5005	2445	Rs 144176
Reference Books	718	Rs 106215	68	Rs 10571	786	Rs 116786
Competitive exam books	229	Rs 27375	05	Rs 1348	234	Rs 28723
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)	294	Rs 39027	67	Rs 13256	361	Rs 52283
Total	3629	Rs 311788	197	Rs 30180	3826	Rs 341968

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing								
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

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4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text"/>
iv) Others	<input type="text"/>
Total :	<input type="text"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of LMC in enhancing awareness about Student Support Services

Ensured that Student Council prepared an annual plan for Student activities and that it was carried out by them with necessary guidance from the Student Welfare Officer

5.2 Efforts made by the institution for tracking the progression

Monitoring of the program through regular meetings with the Student Council and Student Welfare Officer.

Evaluation of the program made by students and staff at the end of the year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
348	40		

(b) No. of students outside the state

10

(c) No. of international students

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Men	No	%	Women	No	%
	209			179	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
398	19	--	07	--	424	366	13	--	06	03	388

Demand ratio 2:1

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a full time counsellor who meets the students on a regular basis to guide them.
Career Guidance was given through lectures and individual counselling.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	28	7	

5.8 Details of gender sensitization programmes

The Vidyarthini Manch organised "Day of the Girl Child" to bring about awareness of the problems faced by girl children.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	57	111530
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: to provide an anchor for the less privileged, for those students who scored a lower percentage, and to give them an opportunity to experience the same academic excellence offered elsewhere.

MISSION: Educate students to prepare them for life through a threefold process, that is of being critical, disciplined and cultured, so that the students graduating from this college may not only be successful in life but also be faithful to the commitment of life.

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the syllabus prescribed and modified from time to time by the University of Pune

6.3.2 Teaching and Learning

Students were introduced to the practical skills of Commerce by learning through library research, industrial visits, and visits to banks, group discussions and class presentations.

Class presentations were done by use of Overhead Projector in the Commerce Lab.

6.3.3 Examination and Evaluation

As prescribed by the Pune University

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

Motivational talks given by the Manager of the college to the staff members.

6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited on the basis of prescribed rules and regulations of the University and Office of the Joint Director.

6.3.8 Industry Interaction / Collaboration

Invitation of Guest speakers from industry to interact and guide our students on various topics.

6.3.9 Admission of Students

As per Pune University norms.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

None

6.13 Development programmes for support staff

Orientation lectures were delivered by the manager at the beginning of the school year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Results of the students were mailed to parents so that they will be made aware of the performance of their child.

Counselling of students by College Counsellor was done to help them face stress and handle it.

Orientation program was conducted for students to help them focus better in their studies and achieve their goals.

Students were introduced to practical methods of study and learning by guidance of the teachers in conducting practicals for them.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Results of the term end examination and the annual examination.

Minutes of LMC at the end of the year evaluating the plan made at the start of the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Mailing the results of the term end exam to the parents of the students.
2. Guiding students in the different practical methodologies as a means of learning.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Cleaning the campus and planting of trees.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

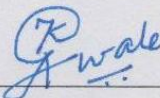
8. Plans of institution for next year

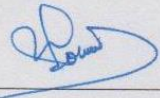
Motivating and supporting the teaching staff to complete their Ph.D and to upgrade their skills.

To ask teachers to get the PG approval to be able to qualify for teaching M.Com.

Name DR. K.G. AWALE

Name DR. MARIA GORETTI GONSALVES





Signature of the Coordinator, LMC

Signature of the Chairperson, LMC
