

**VIDYA BHAVAN COLLEGE OF COMMERCE**  
**20, SOLAPUR ROAD**  
**PUNE 411013**

**THE ANNUAL QUALITY ASSURANCE REPORT**  
**(AQAR)**

TRACK ID –NAAC/A&A/outcome- 29/2004/5623

**ACADEMIC YEAR 2004-2005**

## The Annual Quality Assurance Report (AQAR) of the LMC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its LMC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional LMC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the LMC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

Vidya Bhavan College of Commerce

1.2 Address Line 1

20 Solapur Road

Address Line 2

Bhairoba Nalla

City/Town

Pune

State

Maharashtra

Pin Code

411 013

Institution e-mail address

vbhavan148@gmail.com

Contact Nos.

020-26877180

Name of the Head of the Institution:

Dr. C.P. Rodrigues

Tel. No. with STD Code:

020-26878057

Mobile:

9822624039

Name of the LMC Co-ordinator:

Dr. M.G. Gonsalves

Mobile:

9970585936

LMC e-mail address:

vbhavan148@gmail.com

1.3 NAAC Track ID: NAAC/A&A/outcome- 29/2004/5623

1.4 Website address:

vidyabhavancollege.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	78.30	2003-2004	5 years

1.6 Date of Establishment of LMC: DD/MM/YYYY

01/06/1995

1.7 AQAR for the year

21<sup>st</sup> June 2004 to 30<sup>th</sup> April, 2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

i. AQAR 2004 - 2005 (08/01/2018)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. LMC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="--"/>
2.4 No. of Management representatives	<input type="text" value="03"/>
2.5 No. of Alumni	<input type="text" value="--"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="--"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="--"/>
2.8 No. of other External Experts	<input type="text" value="03"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of LMC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Parents

2.12 Has LMC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the LMC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by LMC

Called the parents of the students and apprised them of the college policies and plans to improve their performance and the regularity of students attending classes.

Conducted Orientation program for students to help them focus better in their studies and achieve their goals.

Conducted tutorials for the students by way of tests and assignments to enhance the learning process of the students

2.15 Plan of Action by **LMC**/Outcome

The plan of action chalked out by the **LMC** in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>Called parents of students who have not performed well in the exam and informed them of their ward's attendance and performance.</p> <p>Orientation Program was conducted for the students to help them focus on their studies and to achieve their goals</p> <p>Tests and tutorials were conducted based on the past question papers</p>	<p>Students who performed poorly in the internal exams, improved in the final annual exam.</p> <p>Students were able to map their goals and the program to achieve the same was drawn up by them.</p> <p>Helped the students improve their performance in the final exam</p>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the **LMC** was placed in statutory body    Yes  No

Management     Syndicate     Any other body

Provide the details of the action taken

Management approved the plans made and gave further directions for implementing the Vision-Mission of the college.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1		1	
UG	1	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	2	Nil	1	Nil
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	2

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is as per Pune University norms

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
5	1	3	1	0

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		2	2
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Preparation of Question Bank of past 5 years University question papers for purposes of preparation of students for the exams.

Presentation in class based on information taken from newspapers and journals on current topics related to the subject

Group discussion in the class on topics related to the subject.

Preparation of charts to be displayed in the commerce laboratory and power point presentations.

2.7 Total No. of actual teaching days during this academic year

235

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 

1		
---	--	--

2.10 Average percentage of attendance of students 

80
----

2.11 Course/Programme wise distribution of pass percentage : (pass percentage is 72)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	Higher II %	II %	Pass %
B.Com	121	4	29	28	22	5

2.12 How does LMC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The LMC members were present during the meeting with the parents and Teaching and Non-teaching staff and they elicited a feedback as to how to improve the teaching process and to look into the suggestions given by them.

Through the meetings they made suggestions for innovative methods of teaching like group discussions and presentations to the subject teachers.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2			
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the LMC in Sensitizing/Promoting Research Climate in the institution

The management stressed on the importance of teachers completing the doctoral studies which would benefit the institute and the students.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books


ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="5"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Blood Donation camp in the college
- Conducted Tree Plantation in the college campus and in the village in the adopted village
- Organised the voters rally to create awareness of voters responsibility to cast vote
- Visit to the home for the aged
- Helped the police during the Ganpati Festival.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	Nil		1 Acre
Class rooms	5	Nil		5
Laboratories	1	Nil		1
Seminar Halls	1	Nil		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	18	7 1 4	College University University	
Value of the equipment purchased during the year (Rs. in Lakhs)	579,592.13	195,107.00	College	
Others				

#### 4.2 Computerization of administration and library

--

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2343	134696	45	4475	2388	139171
Reference Books	648	87732	70	18483	718	106215
Competitive Exam Books	209	22662	20	4713	229	27375
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)	275	34539	19	4488	294	39027

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	2		1			1	1	
Added	0		0			0	0	
Total	2		1			1	1	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

--

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text" value="195107"/>
iv) Others	<input type="text"/>
<b>Total :</b>	<input type="text" value="195107"/>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of LMC in enhancing awareness about Student Support Services

Ensured that Student Council prepared an annual plan for Student activities and that it was carried out by them with necessary guidance from the Student Welfare Officer

#### 5.2 Efforts made by the institution for tracking the progression

Monitoring of the program through regular meetings with the Student Council and Student Welfare Officer.

Evaluation of the program made by students and staff at the end of the year.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
403	21		

#### (b) No. of students outside the state

02

#### (c) No. of international students

--

Men	No	%	Women	No	%
	245	58		179	42

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
310	16	--	08	--	334	398	19	--	07	--	424

Demand ratio **2:1**

Dropout % Nil

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Competitive Exam magazines and books were made available to the students in the library.

No. of students beneficiaries

30

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

The college has a full time counsellor who meets the students on a regular basis to guide them.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
2	20	5		

5.8 Details of gender sensitization programmes

The Vidyarthini Manch organised "Day of the Girl Child" to bring about awareness of the problems faced by girl children.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	46	56537
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**VISION:** to provide an anchor for the less privileged, for those students who scored a lower percentage, and to give them an opportunity to experience the same academic excellence offered elsewhere.

**MISSION:** Educate students to prepare them for life through a threefold process, that is of being critical, disciplined and cultured, so that the students graduating from this college may not only be successful in life but also be faithful to the commitment of life.

6.2 Does the Institution has a Management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the syllabus prescribed and modified from time to time by the University of Pune

6.3.2 Teaching and Learning

Preparing of Question Bank of the previous 5 years question papers for the benefit of students.

Use of OHP and slides for class presentations

Inviting experts to give lectures to the students on topics related to their subject

Visits to the businesses, banks and plants to study practical aspects of the topics.

6.3.3 Examination and Evaluation

As prescribed by the Pune University

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

6.3.6 Human Resource Management

Motivational talks given by the Manager of the college to the staff members.

6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited on the basis of prescribed rules and regulations of the University and Office of the Joint Director.

6.3.8 Industry Interaction / Collaboration

Invitation of Guest speakers from industry to interact and guide our students on various topics.

6.3.9 Admission of Students

As per Pune University norms.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

None

6.12 Activities and support from the Parent – Teacher Association

None

6.13 Development programmes for support staff

Orientation lectures were delivered by the manager at the beginning of the school year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation in the campus

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Receiving feedback from parents as to how to help their children more in their studies.

Solving five year question papers.

Explaining to students current topics from the newspapers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Results of the term end examination and the annual examination .

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Receiving feedback from parents as to how to help their children more in their studies.
2. Solving five year question papers.
3. Explaining to students current topics from the newspapers.

***\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

Cleaning the campus and planting of trees.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

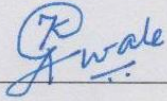
**8. Plans of institution for next year**

Motivating and supporting the teaching staff to complete their Ph.D and to upgrade their skills.

To ask teachers to get the PG approval to be able to qualify for teaching M.Com.

Name DR. K.G. AWALE

Name DR. MARIA GORETTI GONSALVES



Signature of the Coordinator, LMC

Signature of the Chairperson, LMC

\*\*\*